

- All workshops are available on a first-come, first-served basis to registered NOVA Job Center members.
- Please sign in at the NOVA Job Center front desk 30 minutes prior to the start of the workshop.

April 2017

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7
<p>Ask the Career Advisor 1:30 – 2:30</p> <hr/> <p>Contracting 101 1:30 – 3:30</p> <hr/> <p>Ace the Interview 1:30 – 4:30</p>	<p>Developing Your LinkedIn Profile 8:30 – 10:00</p> <hr/> <p>Am I Marketable? 1:30 – 3:30</p> <hr/> <p>Job Search Lab 3:00 – 4:30</p>	<p>ProMatch Orientation 8:15 – 11:00</p> <hr/> <p>What Are My Training Options? 8:30 – 9:30</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p> <hr/> <p>Resume Facts 1:30 – 3:00</p>	<p>Presenting Accomplishments * 1:00 – 4:00</p> <hr/> <p>LinkedIn Lab * 3:00 – 4:30</p>	<p>Computers will be available at 10:30am</p> <hr/> <p>Generating Job Leads 8:30 – 11:30</p> <hr/> <p>Job Search Tips for the Mature Worker 1:30 – 3:30</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p> <hr/> <p>Customize Your Resume * 1:30 – 3:00</p>
10	11	12	13	14
<p>Managing Change 8:30 – 11:00</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p> <hr/> <p>Am I Marketable? 1:30 – 3:30</p>	<p>Negotiating the Offer 8:30 – 11:30</p> <hr/> <p>Ace the Interview 1:30 – 4:30</p> <hr/> <p>Job Search Lab 1:30 – 3:00</p> <hr/> <p>What Are My Training Options? 3:00 – 4:00</p>	<p>ProMatch Orientation 8:15 – 11:00</p> <hr/> <p>Informational Meetings 8:30 – 11:30</p> <hr/> <p>Behavior-Based Interviewing * 1:00 – 4:00</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p>	<p>Resume Facts 8:30 – 10:00</p> <hr/> <p>Generating Job Leads 8:30 – 11:30</p> <hr/> <p>Using LinkedIn In Your Job Search 1:30 – 3:00</p>	<p>Computers will be available at 10:30am</p> <hr/> <p>Job Application 8:30 – 10:30</p> <hr/> <p>Should I Start A Business 9:30 – 11:30</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p>
17	18	19	20	21
<p>Ace the Interview 8:30 – 11:30</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p> <hr/> <p>Job Search Tips for the Mature Worker 1:30 – 3:30</p> <hr/> <p>Job Search Lab 3:00 – 4:30</p> <hr/> <p>Franchise Options 3:00 – 4:30</p>	<p>Career Advising is available at 1:00pm today</p> <hr/> <p>Resume Facts 1:30 – 3:00</p> <hr/> <p>Generating Job Leads 1:30 – 4:30</p> <hr/> <p>LinkedIn Lab * 3:00 – 4:30</p>	<p>ProMatch Orientation 8:15 – 11:00</p> <hr/> <p>Presenting Accomplishments * 8:30 – 11:30</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p> <hr/> <p>Contracting 101 1:30 – 3:30</p> <hr/> <p>Customize Your Resume * 3:00 – 4:30</p>	<p>What Are My Training Options? 11:00 – 12:00</p> <hr/> <p>Am I Marketable? 1:30 – 3:30</p>	<p>Computers will be available at 10:30am</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p> <hr/> <p>Developing Your LinkedIn Profile 1:30 – 3:00</p> <hr/> <p>Register for May assessment, computer, and communication classes. www.novaworks.org</p>

* This class has **prerequisites**. Please review the workshop description page prior to attending.

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April 2017

Monday 24	Tuesday 25	Wednesday 26	Thursday 27	Friday 28
<p>Job Search Tips for the Mature Worker 8:30 – 10:30</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p> <hr/> <p>Am I Marketable? 1:30 – 3:30</p> <hr/>	<p>Using LinkedIn In Your Job Search 8:30 – 10:00</p> <hr/> <p>Managing Change 9:00 – 11:30</p> <hr/> <p>Customize Your Resume * 1:30 – 3:00</p> <hr/>	<p>ProMatch Orientation 8:15 – 11:00</p> <hr/> <p>Resume Facts 8:30 – 10:00</p> <hr/> <p>Informational Meetings 1:00 – 4:00</p> <hr/> <p>Ask the Career Advisor 1:30 – 2:30</p> <hr/>	<p>Ace the Interview 8:30 – 11:30</p> <hr/> <p>Negotiating the Offer 1:30 – 4:30</p> <hr/> <p>Job Search Lab 1:30 – 3:00</p> <hr/> <p>What Are My Training Options? 3:00 – 4:00</p> <hr/>	<p>The NOVA Job Center will open at 10:30am</p> <hr/> <p>Ask the Career Advisor 11:00 – 12:00</p> <hr/> <p>Job Application 1:30 – 3:30</p> <hr/> <p>Behavior-Based Interviewing * 1:30 – 4:30</p> <hr/>

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